



XYZ PTA/PTSA Event/Committee Budget

Event/Committee	Math Night
Date	19-Nov-22
Budget	\$700.00

Income (Description)	Estimated Amount	Actual Amount
Prepaid meals for families	\$550.00	\$520.00
Total	\$550.00	\$520.00

Expenses (Description)	Estimated Amount	Actual Amount
Facilitron for use of cafeteria	\$35.00	\$33.95
Chick filet meal prepaid	\$550.00	\$520.00
Chips and water	\$90.00	\$85.36
Decorations	\$75.00	\$0.00
ACTUAL PTA COST FOR THIS EVENT: \$119.31		
Total	\$750.00	\$639.31

Net Income (Income - Expenses)	-\$200.00	-\$119.31
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Below, please capture all items that went well/needed improvements, as well as any specific information related to this event (need more volunteers, etc)

NOTES:

No charge for the event. Preorder of food only since final numbers need to be submitted

Next year, recommend looking at having extra foods available for families that show up and decide they would like to purchase food or potentially have another option available (subs??)

Decorations were not needed as we had fun photo backdrops and props we set out for families

Excellent event!!! Kids and parents absolutely loved all the stations, maybe add a few more stations for the younger grades.

Number if volunteers used: 6 Board members, 8 teachers and 6 teen volunteers

Number of people participating in this event: 307